



Board of Directors Application

Date _____ Phone _____

Name _____

Email _____

Address _____

Resume Attached

Previous Experience on a Board: ___ Yes ___ No

If yes, please specify: _____

Specific Areas of Relevant Expertise: Please select all that apply.

- Accounting or Finance
- Community Relations
- Event or Project Management
- Fundraising
- Human Resources/Personnel Management
- Law
- Marketing
- Other: _____
- Communications
- Artist
- Grant writing/assessment
- Not-for-profit experience
- Policy Development
- Strategic Planning
- Volunteer Coordination/Management

Board Member Job Description

Orientation and training is provided to make sure directors are comfortable and knowledgeable in their role; previous board experience is an asset but not required.

Qualifications: Team player with an interest in promoting animal welfare in Wayne County, and willingness to:

- Commit time for regular Board meetings, committee meetings and planning sessions
- Volunteer at special events, as required
- Engage in critical thought and be committed to a vibrant future for the organization
- Prepare well for meetings, reviewing and commenting on minutes and reports
- Listen well and be thoughtful in considering issues
- Get to know other directors and build a collegial working relationship that contributes to consensus
- Actively participate in the board’s annual evaluation and planning efforts
- Understand the fiscal implications of decisions

Responsibilities

- Provide strategic leadership
- Be knowledgeable about the organization’s values, mission, programs and performance
- Be an ambassador for the organization and promote its work in the community
- Ensure the organization’s financial viability and sustainability
- Develop policy frameworks
- Participate in fundraising efforts

To carry out these responsibilities, the Board meets every third Wednesday of the month. In addition to attendance at Board meetings, you may be required to participate on committees. The Board is comprised of up to 12 members elected at the PAWS Annual Meeting, typically held in March. Terms are 2 years and are staggered so that no more than half of the Directors are being replaced or reelected in any given year. Members may serve a maximum of three consecutive 2 year terms.

Statement of Interest: Describe why you would like to join the PAWS board and the skills you can contribute.

To explore the opportunity to join our passionate, knowledgeable and dedicated Board of Directors, please contact PAWS by email at paws4wcds.com

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For Committee Use Only

How did we connect with this applicant?

- Recommendation by a current Board member
- Recommendation from the Dog Shelter
- Internal: Volunteer Recruitment
- External: Public Advertisement
- Other _____

Application has been reviewed by the Committee Date: _____

Applicant has been interviewed the Committee Date: _____

Nominee has been interviewed by the Board Date: _____

Action Taken by the Board: _____ Date: _____